

**THE GALLERY TOWN HOME ASSOCIATION**  
Architectural Request Form

HOMEOWNER'S INFORMATION:

Name: \_\_\_\_\_ Home Ph: \_\_\_\_\_  
Property Address \_\_\_\_\_ Work Ph: \_\_\_\_\_  
Mailing Address (if different than property address) \_\_\_\_\_ Cell Ph: \_\_\_\_\_  
\_\_\_\_\_  
Email: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

All improvements must be **Like-for-Like** to maintain The Gallery Town Home standards. Please include drawings, measurements, photographs, brochures, materials, paint and stain colors and/or samples, plus the location(s) where the work is to be done. Submit information to;

**So Cal Property Enterprises, Inc.**  
**1855 Sampson Ave., Corona, CA 92879**

**Phone:** (951)270-3000 Ext: 201    **FAX** (951) 270-1709    **E-mail:** jp@socalenterprise.com

**PROJECT(S) BEING SUBMITTED:** (Please check or write in and number what is being requested)

**ARCHITECTURAL**

Awning  Patio Cover  
 Deck (wood)  
 Front Door  
 Rain Gutter(s)  
 Screen Door  
 Windows

**LANDSCAPE / HARDSCAPE**

Fence(s),  Wall(s)  
 Front,  Side(s),  Rear  
 Retaining Wall  
 Addition,  Extension  
 Flower(s),  Plant(s)

**EQUIPMENT**

Air Conditioner (Pump)  
 Garage Door  
 Lighting (Exterior)  
 Satellite Dish  
 Spa & Equipment

**OTHER:** (Please explain) Attach additional sheet(s) if more room is needed. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE (FOR ARCHITECTURAL COMMITTEE USE ONLY)**

The Architectural Committee has determined that the submitted Architectural Request was:

- APPROVED       APPROVED WITH CONDITION(S)       DISAPPROVED AS SUBMITTED

- ( ) See comments on plans
- ( ) See additional comments below
- ( ) Maintain existing drainage or provide alternative drainage plan
- ( ) Do not pour concrete against existing fence(s).
- ( ) Place no raised planters against existing walls (No more than 12 inches of soil is to be retained).
- ( ) Resubmit reviewed plans and drawings along with revised plans and drawing(s).
- ( ) All exterior lighting must be low wattage.
- ( ) All roofing materials and angles must conform to the existing ones.
- ( ) \_\_\_\_\_ must be painted to match existing paint and colors.
- ( ) Resubmit with more \_\_\_ details \_\_\_ measurements for \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

( ) COMMENTS: \_\_\_\_\_  
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\_\_\_\_\_

The Gallery Town Home Architectural Committee has reviewed this Architectural Request.

1) Date \_\_\_\_\_, Initial \_\_\_\_\_;      2) Date \_\_\_\_\_, Initial \_\_\_\_\_