

DARTMOUTH ARBORS HOMEOWNERS ASSOCIATION

ARCHITECTURAL APPLICATION FORM

OWNER CHECKLIST

This checklist must be completed by the HOMEOWNER and be attached to the Architectural Review Committee Application. Failure to complete and include this checklist constitutes an incomplete submittal. All incomplete submittals will be returned without review by the Committee. All verbal approvals are invalid and do not preclude a written approval.

ALL IMPROVEMENTS

The submittal requirements for ALL IMPROVEMENT(S) must include the following:

- Completed Architectural Application Form
- Signed Neighbor Awareness Form
- This Submittal Checklist
- Plot Plan with setbacks (3 sets)

LANDSCAPE IMPROVEMENTS

Improvements involving all landscaping in any yard (i.e., plants, material, hardscape, fences, walls, stone, concrete, etc.) must include:

- Landscape Plan (may be included on plot plan with setbacks)

EXTERIOR IMPROVEMENTS

This part must be completed for exterior alteration including room additions, trellis and sunshades, gazebos, balconies, patio covers, window and door treatments and exterior COLOR or material changes.

- Exterior Elevations
- Floor Plans (in the case of detached structures such as gazebos & patio covers, floor plans may be included on plot plan)
- Color Samples (paint chip must be attached even if painting approved color)

HOMEOWNER PRINTED NAME

DATE

RETURN APPLICATION TO:

So Cal Property Enterprises
1855 Sampson Avenue
Corona, CA 92879
Phone (951) 270-3700 • Fax (951) 270-3709

**DARTMOUTH ARBORS HOMEOWNERS ASSOCIATION
ARCHITECTURAL APPLICATION**

DATE: _____ LOT / ACCOUNT NUMBER: _____

APPLICANT NAME: _____

PROPERTY ADDRESS: _____

TELEPHONE NUMBER(S): _____

IMPROVEMENT REQUESTED: _____

PERMIT(S) REQUIRED: YES _____ NO _____

START DATE: _____ ESTIMATED COMPLETION DATE: _____

CONTRACTOR: _____

To the ARCHITECTURAL COMMITTEE (ACC):

You are hereby advised that the work described above is proposed and approval is requested. Attached are (3) sets drawings of work submitted for approval, as well as types of materials, colors, and other pertinent information to be used as indicated. I/we understand building permits for some home improvements are required by the County of Riverside, or appropriate governing agency, and the cost of the permits, and subsequent inspection(s) will be borne by me/us.

I/We acknowledge that all approved changes in the original design will be at my/our expense. That any damage to **Dartmouth Arbors Homeowners Association** common areas and/or maintenance easement areas such as sprinkler systems, swales, landscaping, etc. resulting from the construction of the proposed improvement(s) shall be at my/our expense. Additionally, any maintenance of approved improvements shall be at my/our expense, and I/we agree to hold harmless **Dartmouth Arbors Homeowners Association** for any liability or maintenance issues for my/our improvements.

Furthermore, I/we agree to hold harmless **Dartmouth Arbors Homeowners Association** from any liability, damage and/or loss resulting from the construction or performance of the proposed modification, whether or not constructed pursuant to approved plans, drawings, and/or specifications.

PLEASE NOTE: THE AC REQUIRES A MAXIMUM OF 30 DAYS TO REVIEW AND APPROVE APPLICATIONS BEFORE IMPROVEMENTS SHOULD BEGIN. PLEASE PLAN ACCORDINGLY. THE COMMITTEE ATTEMPT TO EXPEDITE IF REQUESTED, BUT WORK SHOULD NOT BEGIN UNTIL APPROVED. WORK STARTED/ COMPLETED PRIOR TO APPROVAL POSES SOME RISK TO THE MEMBER HOMEOWNER, WHICH COULD RESULT IN WORK STOPPAGE/WORK REMOVAL AND/OR COMPLIANCE COSTS.

SIGNATURE(S) OF OWNER(S): _____

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**DARTMOUTH ARBORS HOMEOWNERS ASSOCIATION
ARCHITECTURAL APPLICATION**

OWNER: _____

ADDRESS: _____

FOR COMMITTEE USE ONLY

APPLICANT -- DO NOT COMPLETE

FURTHER INFORMATION REQUESTED : _____

DATE REQUESTED : _____ DATE RECEIVED : _____

DECISION :

Approved Rejected Date: _____

By: _____
Committee Member Please Type or Print Name

By: _____
Committee Member Please Type or Print Name

By: _____
Committee Member Please Type or Print Name

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