

May 30, 2017



Dear AMADOR Residents,

Patrol Masters is your current Courtesy Patrol Service and has been since 09/11/2013. Our patrol officers are educated in the latest methodologies and are trained to conduct thorough inspections as directed by your Board.

Patrol Masters is pleased to announce that the Association has decided to continue with its parking permit program and we will be issuing new decals for 2017.

As of July 1, 2017 all previously issued decals will be INVALID. Only NEW 2017 Patrol Masters Round Decals should be used.

All residents who wish to continue parking, per the association rules, in the common area overnight or as designated in the rules will need to renew their vehicle's permit by completing and submitting **all required documents** to Patrol Masters prior to July 1, 2017, in order to obtain your 2017 permit in a timely manner.

We have enclosed the AMADOR COMMUNITY ASSOCIATION Parking Permit Program and Procedures along with a copy of the Parking Permit Registration Form and the Parking Permit Agreement. Please review these documents carefully.

Failure to properly display the new 2017 Patrol Masters decal or a safelist confirmation number on any vehicle, beginning July 1, 2017, will result in removal of the vehicle from the community at the vehicle owner's expense. To obtain the new parking permit, please send the requested paperwork and application to Patrol Masters. (More information in this document)

All **previously issued permits are no longer valid as of 07/01/2017.**

Should you have any questions regarding Patrol Master's services or the contents of this packet, please feel free to call us at (877) 648-0602, or visit our website at [www.patrolmasters.com](http://www.patrolmasters.com).

We look forward to working with you.

Sincerely,

Patrol Masters, Inc.

# AMADOR COMMUNITY ASSOCIATION

## AUTHORIZED RESIDENT PARKING PERMIT REQUIREMENTS POLICIES & PROCEDURES:

If you qualify under ALL of the following conditions and wish to apply for a Resident Parking Permit, the following procedures have been established to help you obtain, and maintain, a valid Parking Permit:

1. Any resident applying for a parking permit must complete and return the attached Parking Permit Registration Form and sign and submit the Parking Permit Agreement;
2. Each application must include a copy of each vehicle's valid registration certificate;
3. A residence must park, at least, two (2) vehicles in the garage before they are eligible for a resident area parking permit. To be eligible for one (1) resident area parking permit, the residence must have a minimum of three (3) vehicles, each with current DMV registration to a specific Amador address. Vehicles with authorized permits **MUST** be driven on daily basis. Receiving a permit does not allow for storing the vehicle in common area.
4. **Limit (1) permit per unit will be issued, if qualified.**
5. Garage Inspections are **MANDATORY** in all cases. If you are applying for a permit, you must contact Patrol Masters to schedule a garage inspection. The garage inspection will be conducted in order for the Association to verify that you are utilizing your garage pursuant to the rules and regulations. Garage inspections will be done at a rate of \$25 per inspection regardless if you pass or fail the inspection.
6. Owner will be required to pay a \$25 per month permit fee and agree to have it applied to the homeowners account. Additional permit requests will be handled on case by case basis subject to availability and Board approval.
7. All vehicles must have an onsite address to qualify for a permit. No offsite addresses will be accepted.
8. Vehicles registered for off-road use only, watercrafts, trailers do not qualify for participation in the Parking Permit Program.
9. An oversized vehicle does not automatically qualify for a parking permit. The association requires a garage inspection of all cases where the resident contends that the subject vehicle does not fit safely into the garage. See "special case parking policy" below for more details.
10. A resident parking permit does **NOT** guarantee a resident area parking space. All resident area parking spaces are available on a first come – first served basis.
11. Each parking permit is serialized and issued to a specific vehicle. Parking permits must be properly affixed to the designated vehicle. To be valid, your permit **MUST** be affixed to the inside rear window, in the lower driver's side corner. The parking permit must be clearly visible from outside the vehicle;
12. Unit Owners must be current on all monthly dues, assessments, fines, collection costs, etc, at all times to be eligible to receive a permit.
13. While a notice or citation will be placed on vehicles that are in violation of association rules, these notices are provided as a courtesy only. The association, or Patrol Masters, will not be responsible should any vehicle be towed for violation of this Parking Permit Program or any of Amador Route 66 Homeowners Association's Covenants, Conditions & Restrictions (CC&R's), whether or not a notice or citation was received on the vehicle.



## **SPECIAL CASE PARKING PERMITS POLICIES:**

### Oversized Vehicle Permits:

The association requires a garage inspection of all cases where the resident contends that the subject vehicle does not fit safely into the garage. Patrol Masters provides garage inspections for a nominal \$25.00 fee. Residents must call Patrol Masters to schedule an appointment for such inspection. The resident will pay the PATROL MASTERS officer \$25.00 in cash or check at the time the officer arrives to facilitate the inspection. Please note the following;

- The fee for the appointment is due whether the vehicle passes or does not;
  - The HOA requires that vehicles fit "safely", not comfortably, into garages;
  - Garages which have been modified so as to prevent the safe parking of a vehicle will not be granted a Parking Permit.
- » When determining whether or not a permit may be issued, the following vehicle types are not acceptable as legitimately garaged vehicles:
- Street legal Motorcycles ARE ACCEPTED, however, permit requests with a Street Legal Motorcycle will require a garage inspection to see if both cars and the bike can reasonably fit in the garage. If not, a permit will be issued.
  - Vehicles out of current registration;
  - Vehicles currently registered as non-operating;
  - Vehicles which are registered but not street legal (off road vehicles);
  - Recreational vehicles (see definitions in this document).

### Commercial Vehicle Permits:

Commercial vehicles do not qualify for parking permits. Commercial vehicles will not be issued parking permit; however, they do qualify as a garaged vehicle ONLY. Commercial vehicles are defined as, but are not limited to, vehicles having any of the following attributes:

- » Construction Racks
- » Logos
- » Company names
- » Ladders
- » Tool boxes
- » Over 1 ton
- » Gates, or lifted gates
- » Flatbeds
- » More than two axles
- » Vans or buses designed to carry more than 10 persons

### Recreational Vehicle Permits:

Recreational vehicles will not be issued parking permits. Recreational vehicles are defined as, but are not limited to, vehicles like the following:

- » Motor homes
- » Trailers of all types
- » Boats
- Personal watercraft
- Unlicensed vehicles
- Aircraft

## **PARKING PERMIT APPLICATION PROCEDURES:**

Residents who wish to apply for a Parking Permit must submit the following documentation to Patrol Masters, if requesting a permit:

- » A completed Parking Permit Registration Form;
- » Copies of all valid vehicle registrations and designation of which vehicle will be parked outside. The vehicle registration must have a valid Amador address on it;
- » Mandatory garage inspection
- » Agree to the permit fee of \$25.00 per month for the requested permit.

The above documentation, in its entirety, must be submitted to:

### **PATROL MASTERS**

1651 E. 4<sup>th</sup> St., Suite 150

Santa Ana, CA 92701

877-648.0602(voice)

714-599-7204(fax)

[permits@patrolmasters.com](mailto:permits@patrolmasters.com)

To arrange for a garage inspection, please call Patrol Masters at the phone number above and ask for the Permit Administrator.

Please note: Parking permit decals can be revoked at any time at the discretion of Patrol Masters, the Property Management, or the Board of Directors, if any of the terms or guidelines of this program are not followed accordingly.

To be valid, your permit **MUST** be affixed to the inside rear window, in the lower driver's side corner. The parking permit must be clearly visible from outside the vehicle.



## GUEST PARKING RULES:

Day guests do not require a safelist. If you have a guest who will be parked in common area overnight, that guest's vehicle must be placed on the safelist, effective between the hours of 12:00 a.m. and 6:00 a.m. Each unit is allowed a maximum of 15 one-overnight safelist in any 180 days rolling window.

Patrol Masters, Inc. has issued safelisting codes to prevent unauthorized usage of safelisting days. Each address has been assigned a safelist code, To receive your **NEW Safelist Code**, you must register all your vehicles with Patrol Masters before July 1<sup>st</sup>. You are required to supply this code when safelisting any vehicle either online or over the phone.

## PROCEDURE FOR SAFE LISTING VEHICLES:

To safelist your vehicle, visit Patrol Masters' website [www.patrolmasters.com](http://www.patrolmasters.com) and use the online safelist procedures, or by **downloading our safelist APP** from your app store or call (877) 648-0602 if you do not have online access.



- ☐ Enter the vehicle license plate # and city.
- ☐ Click next.
- ☐ Click on the association name, which will appear on the next screen.
- ☐ Enter mandatory safelist code
- ☐ Fill in your authorization information, if repeat user.
- ☐ If new user, click on "I do not have an account" and create your own account.
- ☐ Update your information, if repeat user.
- ☐ If new user, you will have to enter additional information.
- ☐ Enter the vehicle information, if you are safelisting for the first time, then click next.
- ☐ Select the dates you would like to safelist by clicking on the calendar and click on safelist.
- ☐ You will see the confirmation number, which will confirm your transaction.
- ☐ If you do not get a confirmation number, then your vehicle is NOT on the safelist and is subject to towing.
- ☐ It is important that you get and keep that confirmation number.

Homeowner's vehicles may not be placed on the safelist. Safelist is designed for guest vehicles only.

Should you have questions, please feel free to call PATROL MASTERS at:

**714-648-0602**

Or, visit our website at:

**[www.PATROLMASTERS.com](http://www.PATROLMASTERS.com)**

**Thank you for working with us to provide a quality parking program for all residents of AMADOR.**

***Sincerely,***  
**PATROL MASTERS**

AMADOR PARKING PERMIT REGISTRATION  
RETURN THIS FORM TO PATROL MASTERS, NOT the PROPERTY MANAGEMENT  
\*Denotes Areas to be filled out by Patrol Masters

OWNER INFORMATION	RENTER INFORMATION
Name	Name
Address	Address
Home Phone	Home Phone
Cell Phone	Cell Phone
Email address	Email address

GARAGE VEHICLES #1 & #2 - WILL NOT RECEIVE A DECAL			
Vehicle Registration Provided: ( ) Yes ( ) No		Year:	
Plate:	Make:	Model:	Color:
Vehicle Registration Provided: ( ) Yes ( ) No		Year:	
Plate:	Make:	Model:	Color:

COMMON AREA VEHICLE#1- REQUIRE A DECAL			
Vehicle Registration Provided: ( ) Yes ( ) No			*Sticker #
Plate:	Make:	Model:	Color:

OFFICE USE ONLY*			
*Permit issued by:		Permit Received By:	
Date:		Date:	
*Garage Inspection Required? ( ) Yes ( ) No		Performed By:	
Date:	( ) Oversized ( ) \$25.00 Fee		
*Replacement Pass? ( ) Yes ( ) No Replacement Fee? _____		*Pass # _____ *Date issued: _____	

*( ) AGENT APPROVED	*( ) AGENT DENIED	*( ) BOARD APPROVED	*( ) BOARD DENIED
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## **Permit Request Agreement:**

Owner hereby agrees that any vehicle operator (or tenant, per the CC&R's) to abide by all association rules, the CC&R's and all applicable rules at all times.

The signature if any one Owner (or Tenant if Owner fails to respond) below binds all owners, residents and guests of the subject home/living unit.

It is clearly understood and agreed, that parking in violation of association rules may result in a towed vehicle at the vehicle owner's expense.

All items in this application must be completed in full. Failure to complete every line of this form completely will result in denial of the application.

Any untruthful statements made on this application will result in forfeiture of parking privileges.

The undersigned Owner ("Owner") does hereby attest that the statements made on this application are true and accurate, and agrees to be bound to all of the terms and provisions set forth on this Application and the Parking Permit Agreement. The undersigned Owner further acknowledges that they have read and understand all of the Association's parking rules and regulations and agree to follow them, and that any illegally parked vehicle may be towed as provided by law.

Owner hereby agrees that any vehicle operator shall abide by all Association rules, the CC&Rs and all applicable parking and traffic laws at all times while any permitted vehicle is within the common area of the Association.

Owner will be required to pay a \$25 per month permit fee and agree to have it applied to the homeowners account.

Parking permit decals can be revoked at any time at the discretion of Patrol Masters, the Property Management, or the Board of Directors, if any of the terms or guidelines of this program are not followed accordingly.

I hereby agree to the above and request a parking permit.

Owner/Tenant Signature:  _____	Date signed: ____ / ____ / 201__
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