



Dear Homeowner:

July Billing Insert

So Cal Property Enterprises, Inc. is constantly looking for new ways to improve the services to your Association. We are committed to providing you with a superior level of service. With this in mind, we have decided to partner with CINC Systems software and Seacoast Commerce Bank to provide our payment processing, banking and web services. We think you will see a positive impact from these improvements and we look forward to our continued success in serving your community. These changes will be effective **July 1, 2017**.

Please note – There is now a new Remittance PO Box for payments. In order to ensure your payment is received and posted promptly, payments must be payable to your Association and sent to the new PO Box shown here:

(Your Association Name Here)
c/o So Cal Property Enterprises, Inc.
PO Box 980966
West Sacramento, CA 95798

Additionally, when you receive your next statement you will have a new 6 Digit Account Number. This information will need to be updated and referenced on all forms of payment.

So Cal Property Enterprises, Inc. in conjunction with CINC Systems will provide the following methods of payment:

- 1) **Personal Checks or Money Orders:** Submit your payment (payable to your Association) with the remittance stub in the provided return envelope. Always include your account number and/or property address on your check or money order.
- 2) **Bill Pay Service through Your Bank:** If you are currently paying your assessments using an online bill payment service or pay online through your personal bank's online payment program, you must update the payment Remittance PO Box to ensure your payment is received and posted promptly.
- 3) **So Cal Property Online One-Time/Single Payment:** THE UNION BANK ONLINE PAYMENT PROGRAM HAS BEEN CANCELED. If you previously made an online payment through the Union Bank Online Payment Portal, you will be able to make an online payment with our new system using either e-Check or credit card. Please contact our office for your new 6 Digit Account Number *before* setting up your new online payment. To make your online payments, beginning July 1, 2017, please go to our website at www.socalenterprise.com and click on the "Make Payment" link. This webpage has been specifically designed to allow you the convenience of making your payment online and accessing your account information. On your first visit to the payment webpage, you will



need to register. Simply click on the “Register” button and complete the information required. Your email address is your Login ID and a password will be sent to you via email. Please check your Spam Folder if you do not receive your emailed password. Once you receive your password, you will be ready to make online payments.

- 4) **So Cal Property Online Recurring Payments:** THE UNION BANK ONLINE PAYMENT and SO CAL PROPERTY ACH AUTO PAY PROGRAMS HAVE BEEN CANCELED. If you previously had recurring online payments through the Union Bank Online Payment Portal or utilized the So Cal Property ACH Auto Payment Program, you will need to go to www.socalenterprise.com and set up your recurring payments. Please contact our office for your new 6 Digit Account Number *before* setting up your new online recurring payments. To setup your recurring online payments, beginning July 1, 2017, please go to our website at www.socalenterprise.com and click on the “Make Payment” link. This webpage has been specifically designed to allow you the convenience of making your payments online and accessing your account information. On your first visit to the payment webpage, you will need to register. Simply click on the “Register” button and complete the information required. Your email address is your Login ID and a password will be sent to you via email. Please check your Spam Folder if you do not receive your emailed password. Once you receive your password, you will be ready to make online payments. After you login into the website, select “Recurring Payments” from the menu to setup and maintain your recurring payments.

We are excited to announce, beginning in July, our new partnership also affords you the opportunity to take advantage of the following services:

Online Account Access: Once you have registered and logged in, you can access your account history and balance information by clicking on the “Account Information” link on the left side of the screen.

eStatements: Once you have registered and logged in, you will have the option to opt in for eStatements to receive your monthly statement via email.

Please let us know if you have any questions regarding these payment options or logging into the website. You can contact us at 951/270-3700 or email am@socalenterprise.com for additional assistance.

Sincerely,

So Cal Property Enterprise, Inc.